

Upgrade Guide

Medtech Evolution General Practice

ACC Claims Unload Utility

(December 2018)



These instructions contain important information for all Medtech Evolution users and IT Support personnel. We suggest that these notes are filed safely for future reference.

Table of Contents

Prerequisites Checklist	1
Upgrade Guide	2
PREPARING TO UPGRADE THE DATABASE SERVER	2
DATABASE UPGRADE	2
Post-Installation Checklist	4

Prerequisites Checklist

1	Ensure that Medtech Evolution General Practice Version Build Version 1.12.0.26 (minimum) is installed	<input type="checkbox"/>
2	Ensure that the ACC Service & Subsidy Update – 1 Dec has been installed	<input type="checkbox"/>

Please Note:

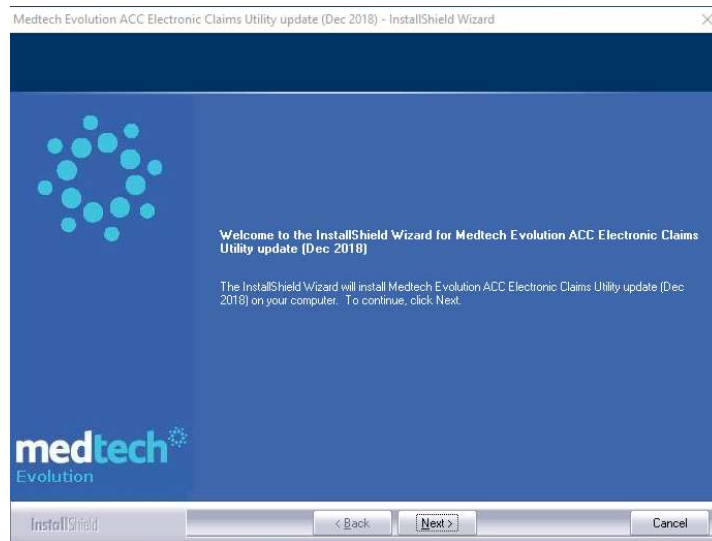
- This update **MUST** be run on the Medtech Evolution Database Server.
- Users can remain logged into Medtech Evolution while this update is being run.
- Please ensure that you have downloaded and read the Release Summary provided for this update.

Upgrade Guide

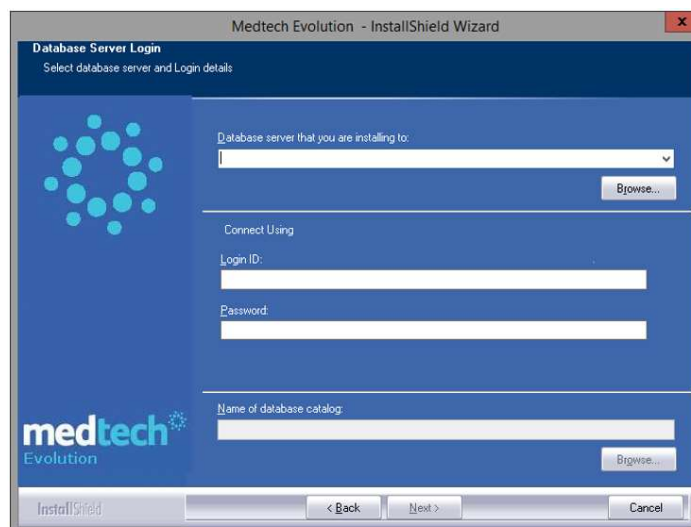
Preparing to upgrade the Database Server

Database Upgrade

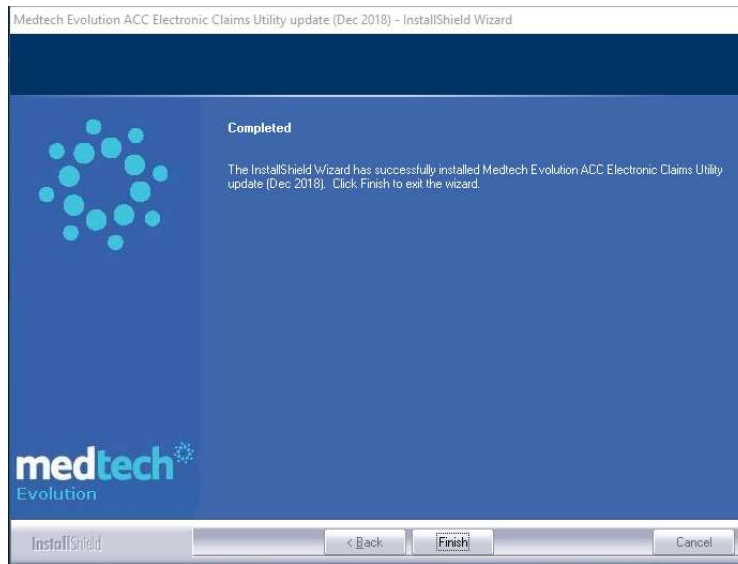
1. Log on to the Database Server.
2. Locate and double click on the **ACC-Electronic-Claims-Utility-Update-(Dec-2018).exe** to launch the installation wizard.



3. Click the **'Next'** button to continue
4. Type in the SQL login credentials for the corresponding SQL server.
5. Click the 'Browse' button and select the database name.
6. Click the 'Next' button, and then click on 'Install'.



7. Click Finish to exit the wizard



Post-Installation Checklist

1	Any errors encountered during the post-installation process have been recorded and provided to Medtech Support for assistance.	<input type="checkbox"/>
2	Login to Medtech Evolution and ensure the database connection is successful.	<input type="checkbox"/>
3	Ensure that all staff can successfully log into Medtech Evolution without any issues.	<input type="checkbox"/>

For further information, please contact Medtech Support via one of the follow options:

- **Insight:** Register for the Insight Customer Portal at <https://insight.medtechglobal.com/> and Log a Support Ticket
- **Online Chat:** www.medtechglobal.com